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# NATIONAL ASSOCIATION OF UNEMPLOYMENT INSURANCE APPEALS PROFESSIONALS

June 28, 2024

Dear NAUIAP Member:

Enclosed you will find everything you should need for CLE credit from this conference.

1. A letter explaining the NAUIAP program and requested accreditation addressed to the CLE coordinator.
2. A Certificate of Attendance, which you will need to complete with respect to the number of hours you have attended and are claiming, including your name and bar number.
3. An application for CLE certification. It has been completed, except that you need to enter the name of your state in the top left corner. You will also need to complete the information box in the lower right corner of the application and sign and date the form for submission to your bar association.
4. A copy of the Agenda. On the far left of the page of each agenda item is the number of minutes of CLE credit for which each session should qualify. If you need copies of the speaker biographies or presentation materials, those are available through the Conference app. Copies may also be requested via email.

Note: A current list of state bar associations, or other CLE certification programs, can be found at <https://www.americanbar.org/events-cle/mcle/>

All of the above materials should be put together and submitted to your local bar association/state supreme court/or whoever controls CLE in your jurisdiction. You will need to include any necessary fees, if applicable.

We are offering a total of 1050 minutes of CLE. Up to 870 of those minutes are considered "general" and up to 180 minutes are "ethics". You are responsible for reporting and claiming CLE only for those sessions which you attend. We neither monitor sessions nor keep records of attendance. We use minutes because some jurisdictions use a 50-minute hour and others use a 60-minute hour.

I will be available throughout the conference to answer questions and my contact information is in the left-hand column should you need assistance after the conference. My contact information is also in the letter in this packet, which goes to your CLE coordinator.

We hope you have an enjoyable and educational experience at the conference.

*Melissa M Butler*

Melissa M. Butler  
Board of Governors Member  
2024 CLE Coordinator